

Owners Corporation Certificate Application Form

Owners Corporations Act 2006, Section 151, Owners Corporations Regulations 2018 and Owners Corporation Rules OC 22 (12/07)

The Owners Corporation

Name and Plan Number of Owners Corporation

I/We request a copy of the Owners Corporation Certificate for the lot:

Vendor Name

Lot number(s)

Lot address(if different from above)

Applicant's Details

Name(s)/ Company

Postal Address

Email Address (the certificate will be emailed unless otherwise specified)

Telephone number

Cost of Owners Corporation Certificates

The prescribed statutory fees for ordering an Owners Corporation Certificate are as follows:

	Certificate in 6-10 business days	Certificate in 3-5 business days	Certificate in 2 business days
1 Owners Corporation (incl GST)	\$183.13	\$274.70	\$329.60
2 Owners Corporation (incl GST)	\$283.81	\$425.73	\$510.83
3 Owners Corporation (incl GST)	\$384.49	\$576.76	\$692.06
Unit Costs for Additional Owners Corporations	\$100.68	\$151.03	\$181.23

Please provide a copy of title searches for the Lots.

Payment

- Electronic funds transfer to:
ANZ Bank
BSB: 013-350
Account Number: 423399893
Account Name: Positive Owners Corporation Management Pty Ltd

YOU MUST QUOTE THE LOT NUMBER AND PLAN NUMBER AS THE REFERENCE FOR THE DEPOSIT.

YOU MUST EMAIL A COPY OF THE RECEIPT IN PDF FORMAT TO info@positiveocm.com.au

NO OTHER DEPOSITS OR PAYMENT OF LEVIES ARE TO BE PAID INTO THE ABOVE ACCOUNT.

Other Matters

Preparation of the Owners Corporation Certificate takes up to 10 business days following receipt of the payment, instructions and a copy of title searches, unless payment is made for a more urgent certificate.

If you do not provide the correct information, including copies of relevant title searches, there may be a delay in issuing the Owners Corporation Certificate.

If you require further information please liaise with your Solicitor/Conveyancer.